

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

Date of Decision:	1 st July 2026
Title:	81/0/333 – Condition Surveys
Decision Maker: (Including Job Title)	Rob Mahon (Service Director, Financial Services)
Details of Specific Delegation or Delegation contained in the relevant Sub- Scheme of Delegation.	Financial and Procurement Procedure Rule Section 46.
Decision:	That the Assistant Director of Property and Facilities Services in line with Contract Standing Orders Section 46.5 Delegation Arrangements, approves the tender submitted by Kier Design Ltd on 22 nd May 2026 to undertake urgent surveys across 92 properties that have been identified as high priority.
Reasons for the Decision:	Historically, a number of surveys were carried out by the internal Building Design Team, however, due to limited resources, the full estate portfolio could not be completed. Given the time that has since lapsed, it is now necessary to re-schedule and undertake a comprehensive round of surveys across the entire estate. This will establish a consistent and up-to-date benchmark to inform future planning and asset management. This new contract requirement addresses a gap in previous survey coverage.
Details of alternative options considered and rejected:	None.
Conflicts of interest declared by any	None.

Cabinet Member consulted by the decision maker which relates to the decision:	
Dispensations Granted: (If any)	None.
Conflicts of interest declared by the Decision Maker if they sit as a Cabinet appointed representative to an outside body which relates to the decision:	None.
Dispensations Granted: (If any)	None.
Reports or parts of reports considered	None.

I certify that this is a true record of the executive decision to:

To undertake condition surveys to 92 properties from the asset portfolio which have been identified as high priority.

I confirm that in making this decision, due regard was given to the seven principles of public life.

Signed by the Decision Maker:



Dated:

Name: Rob Mahon
Job Title: Service Director Financial Services